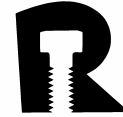


1. Scope

The following transport and packaging regulations are independent of the Incoterms agreed in addition to our purchasing conditions.

2. Fundamental principles

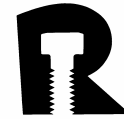
- I. Packages up to 40kg are to be sent as postal package (Post-Paket)or by private parcel service (e.g. DPD, GP, UPS). Packages over 40 kg are to be carried by the contractual forwarder.
In general the shipping method with the lowest cost is to be chosen.
- II. Missing freight documentation forces us to refuse the goods. Costs incurred are to be borne by the supplier.
- III. All deliveries to our company are to be executed in accordance with the agreed delivery conditions. This does not affect bearing risk according to our purchasing conditions.
- IV. Notification of higher transportation costs caused by ordering other means of delivery e.g. air freight, rail express or express parcels, courier services, etc. - is to be given in advance. Acceptance of additional costs can only be granted, when we expressly approve such delivery services.
- V. Booked returns, to be picked up under instruction from our suppliers, should be returned freight collect after a deadline:
 - Within Germany after 14 days
 - Outside Germany after 30 days.
- VI. Pallets that deviate from the European pallet standard, suppliers' own pallets, rented pallets etc. should be avoided. Costs arising for return transportation or handling are at the supplier's cost.
Wire mesh boxes are generally not be accepted.



3. Packing instructions

3.1 Cardboard packaging material for products

- I. For all types of shipping adequate, appropriate for the goods, stable packaging is to be chosen. Small parts (especially nuts and screws < 4 mm) are to have extra packaging in a polythene bag within the sales package.
- II. On the one hand cartons are to be filled to save space i.e. well filled, little or no empty spaces, on the other hand the packaging and lid/cover must not be deformed or put under pressure by the content. The lid must close firmly or be additionally glued. As the goods will be accessed from the top a lid that opens on the top obligatory (like a shoebox).
- III. Products coated in oil or similar substances are to be packed in special packaging or extra polythene bags, ensuring that the packaging does not become soggy and weakened during longer storage periods.
- IV. Legal environmental and packaging regulations are to be followed. Damage during transportation caused by insufficient packaging that is not accepted by insurers is at the supplier's cost.
The packaging units given in our orders are to be strictly complied with. In the event of deviation contact is to be made to our purchasing department before shipping.
- V. Loose or bulk goods must generally be delivered in packaged units in stable cartons maximum weight 20 kg with information on the number of units and the content (see IV).
- VI. Labels are to be easy to read and should meet our REY 902 conditions. Should this not be the case, at least the following, information is to be included in the labelling
 - DIN/ISO standard number
 - Material /product /article description
 - Material strength class
 - Surface treatment as appropriate
 - Dimensions
 - Packaging volume
 - Country of origin
 - Batch number



<p>Sechskantschrauben galv. verzinkt Hexagon head screws , zinc plated</p>		
	<p>DIN 933/ISO 4017 8.8 M 8 x 12 Art.-Nr.: 00933.810.0080 012</p>	
	<p>WE-Nr. 0000000000 Lieferant: 0000000000</p>	<p>Menge/Quantity 200</p>

- VII. For similar products generally the valid EN or ISO number is to be on the label, in addition to the old DIN number.
- VIII. For articles with limited lifetime, the date of manufacture or expiration must be on the label.

3.2 Pallets

- I. As a matter of principle all packages are to be loaded, according to IPPC standard, onto **undamaged and technically intact** flat Euro pallets conforming to UIC standard (800 x 1200 mm) with DB quality label RAL RG 993. Maximum wood humidity of 18% is to be complied with.



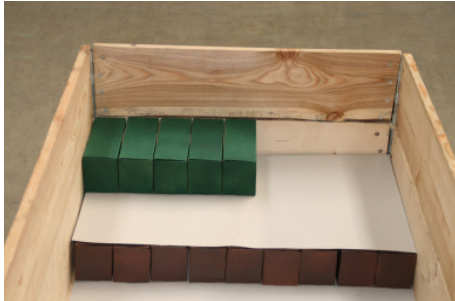
- II. Packages are to be put onto a pallet secured against slipping and with no protruding parts in a compact and safe transport unit, the sides held securely in a wooden frame. Strong wraps, i.e. paper aprons, steel or plastic straps are only permissible in exceptional circumstances. Wraps should not protrude over the edges of the pallet or cover the pallet grip openings (see illustration).



- III. Palletized transportation units made up of single packages can reach a height, including the Euro pallet of 800 mm (3 layers) and not exceed a total weight, including the Euro pallet of 950 Kg.



- IV. Pool packages and pallets according to orders and products. Articles may not be divided, into part loads between several pallets and packages. Items weighing more than 100 Kg are to be packed singly onto a pallet. Pallets with mixed content are to be kept to a minimum and specially labelled. (see 4.3)



- V. Stacking pallets is only allowed when it is 100% guaranteed that the goods to be delivered as well as the packaging will not be damaged.
- VI. On safety grounds wood-framed pallets are to be stacked using yellow plastic corners, on every corner of the pallet. These are to be positioned but not fixed.



- VII. For inland transport the goods are to be delivered on Euro pallets, which will be switched on receipt.
- VIII. Charges for prepaid deliveries which are billed on the goods invoice will also be refused and the amount deducted from the invoice.
- IX. Individual shipments on one despatch day are to be combined into one delivery.

3.3 Notification

- I. Notification is essential for deliveries consisting of more than 5 pallets.

By:

phone: +49 40 85363-263 Mr. Daams
+49 40 85363-264 Mr. Wagner
fax: +49 40 85363-268
email: weavisierung@reyher.de

- II. Delivery notes and pack lists are already to be on hand at our premises on the day of delivery.

Notification by mail or fax the day before:

Fax: +49 40 85363-268
Email: weavisierung@reyher.de

- III. Test certificates are already to be on hand at our premises on the day of delivery.

Notification by mail or fax the day before

Fax: +49 40 85363-359
Email: Pruefbescheinigung@reyher.de

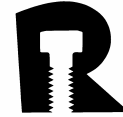
Our goods-in area is manned:

Monday to Thursday : 07:00 to 14:00
Friday: 07:00 to 13:00

3.4 Delivering packages

When delivering individual packages the sender and receiver must be clearly marked on the outside of the package. If the delivery comprises several separate packages they must be clearly labelled.





4. Accompanying documents

The entire freight and accompanying documents are to be handed over to the contractual forwarder in accordance with the contract.

4.1 Consignment note/waybill

Every shipment is to be handed over to the forwarder with a transport order.

This is to include:

- Sender (supplier) address
- Receiving address
- Number of packages in one delivery
- Total weight of consignment.

4.2 Delivery note

I. Every delivery is to be accompanied by an original delivery note, which is to be in a document pouch clearly visible on the package. Shipping documents are under no circumstances to be included.

II. The delivery note must include the following information:

- Our order number
- Supplier number
- Reyher article number (SAP number), clear product description and quantity
- Country of origin

All this information is to be found in all our orders.

4.3 Pack list

When a delivery consists of several packages or pallets the delivery note for each transport unit must have a pack list including the following order information:

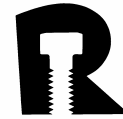
- Package or pallet number
- Article, quantity
- Number and content of each individual package

Each unit (package / pallet) is also to have a pack list.

4.4 Test certification

Generally please send test certificates requested at the same time as the goods, by email to the following address:

pruefbescheinigungen@reyher.de

**5. Delivery address**

If nothing has been agreed to the contrary, the delivery address is:

F. Reyher Nchfg. GmbH & Co. KG Haferweg 1 22769 Hamburg Germany
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Other delivery addresses can be agreed.

6. Final comments

- I. If there are queries or questions on transport and packaging procedures, please contact us by phone on +49 40 8 53 63 / 264 or / 156 before shipping.
- II. Adherence to these transport and packaging regulations will be checked by our goods-in department. Providing information that has:
 - incorrect or missing order number
 - incorrect or missing article number
 - delivery of incorrect goods
 - missing delivery note
 - missing test certificate
 - over supply of more than 20%will lead to production of a deficiencies report, which will be entered into the supplier assessment.
- III. Should a regulation in this general contract not be relevant or legal, it does not affect the other regulations.
If in doubt the contractual partners should strive to find an agreeable solution that is closest to the invalid point. Supplementary agreements are not affected.
All contractual changes must be in writing.
- IV. These regulations supersede all previous transport and packaging regulations, which are herewith no longer valid.